

1983-84

ANNUAL REPORT

IOWA BRAILLE AND
SIGHT SAVING SCHOOL

VINTON, IOWA

*"In our 132nd year of service
to visually impaired children..."*



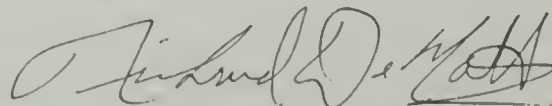
INTRODUCTION

Special education is guided by Individualized Educational Programs (IEPs).

The IEP is used by educators to set goals, identify services and measure progress of individual students.

The Iowa Braille and Sight Saving School, like the students it serves, can use the IEP model to guide its programs. This annual report is the school's IEP and report of progress for the year past. We are pleased to report what we believe is significant progress in achieving our institutional aim — providing excellent services to Iowa's visually impaired children and youth. We welcome your review of our IEP.

Sincerely,

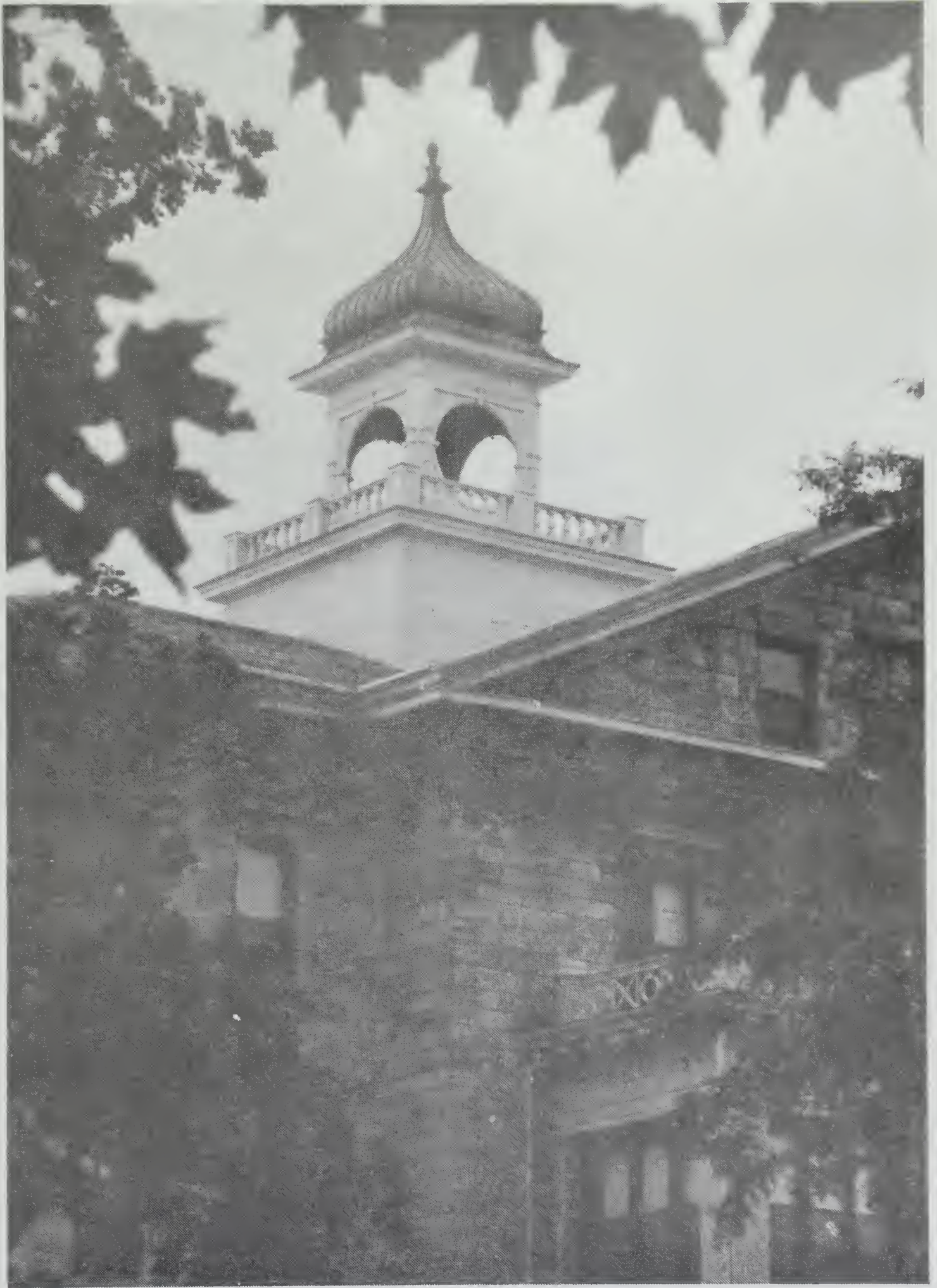


Richard M. DeMott, Ph.D.
Superintendent

October, 1984

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GOAL I

Enhance the understanding of the school's role and services by the public, professionals and potential consumers

- * **Four issues** of Visions Unlimited, the IBSSS newsletter containing information about students and services, were printed and distributed to parents and friends of the school.
- * **In April**, IBSSS co-sponsored the second "All Iowa Meeting for Parents of Visually Impaired Children and Youth" at Fort Dodge in cooperation with the Iowa Department of Public Instruction and Arrowhead Area Education Agency. Sixty-one parents and educators participated.
- * **An Agency Information Day** was sponsored by IBSSS for parents and teachers of visually impaired students. Participating agencies and organizations included: Iowa Commission for the Blind, Iowa Department of Human Services, Vocational Rehabilitation of the Iowa Department of Public Instruction and Social Security Administration.
- * **A part-time computer instructor** helped faculty members learn to program and use micro-computers as a teaching aid.
- * **Workshops, in-service programs and consultations** helped employees improve their knowledge and skills. Information on microswitches, low vision services, programs for severely and profoundly handicapped, career/vocational education, regression and recoupment of learning, medications, special skills for residential attendant personnel, and behavior modification was provided by the following consultants: Linda Burkhart (Pennsylvania), Ann Corn (Texas), Sue Hamre-Nietupski (Iowa), Patricia Sittlington (Illinois), Keith Taylor (Texas), Marsha Taylor (Iowa), and Jack Terndrup (Iowa).
- * **Eighteen IBSSS students** participated in the Math-A-Thon to raise money for St. Jude Children's Hospital.
- * **Mildred McLaughlin**, a volunteer at the school, was honored as a recipient at the Second Annual Governor's Volunteer Awards program.
- * **In Winter and Spring sessions**, education students from Iowa State University resided on the school's campus for a week-long practicum experience during which they worked with students in classrooms, dormitories and recreation activities.
- * **Selected students** from Washington High School in Vinton were peer counselors for several developmental students from IBSSS.



GOAL II **Develop and implement programs to meet unmet student needs**

- * **A mini-course day** afforded students the option of exploring unique topics. Cooking for kids, making ice cream, weaving, touring an airport, clown makeup, crafts from pork products, progressive relaxation, body language, pet care, being a radio DJ, sign language, hairstyling and exploring IBSSS history were among the options.
- * **A comprehensive** career and vocational education program was implemented. Ten students participated in the work experience phase of the program through placements at seven work sites in the Vinton community.
- * **Speech pathologists** began practicing integrative therapy by working with students in classrooms, work and community settings.
- * **A special project** by Lutheran Aid Association raised \$7,626.00 to help purchase Wells Fargo Gamefield equipment. A walking course and a wheelchair course were constructed on the campus for use by students and members of the community.
- * **A dormitory liaison professional** was employed to coordinate school and dormitory activities. The liaison helped encourage students' integration into community activities and to plan activities which encourage self-help skills.
- * **In addition** to periodic emergency drills and evacuation practices, residential students were given special instruction concerning safety with electricity and procedures in case of fire.
- * **Super Saturday sessions** exposed students to artists and gave them opportunities for dramatics and use of special art forms.
- * **Seven students** participated with local children in Peewee wrestling tournament competition.
- * **Two IBSSS students** participated in the athletic programs of Vinton Community Schools. One participated in junior high wrestling and another in varsity level track and field.
- * **Twelve elementary and secondary students** from IBSSS enrolled in one or more classes at Vinton Community Schools. Classes ranged from elementary reading and mathematics to American Government and Spanish.
- * **Through substantial gifts** from the Iowa Lions Sight and Hearing Foundation, an all-weather track was constructed. This facility has given the school's visually impaired and multiply handicapped students a safe place where they can freely walk, run or ride.



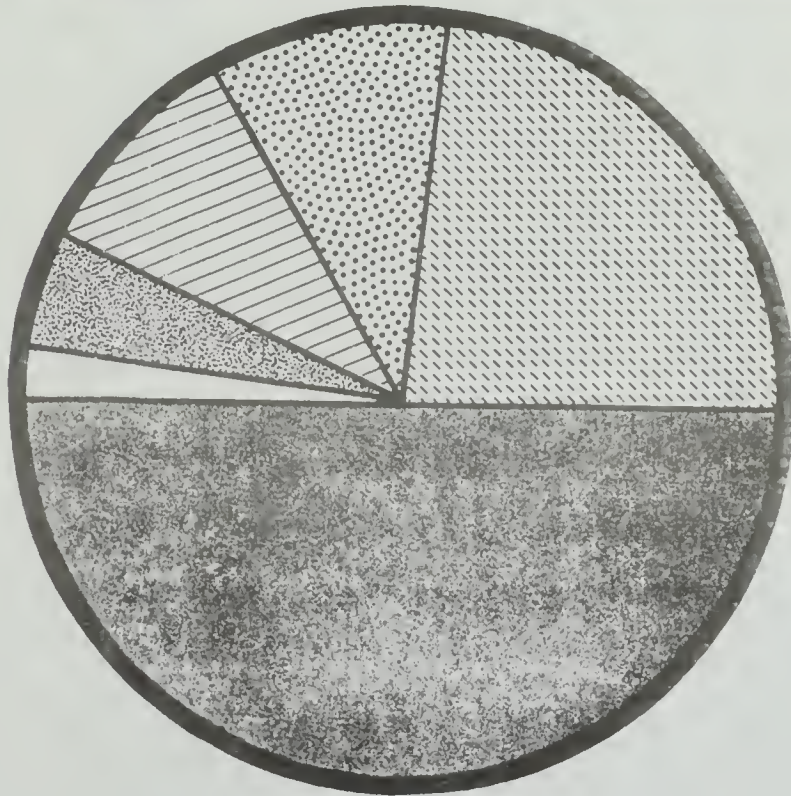
GOAL III

Develop skills of communication

- * **Five IBSSS faculty members** developed a comprehensive language arts curriculum for use at the school.
- * **In cooperation with Kirkwood Community College**, the school developed a series of videotaped orientation modules. Each module presents information about some aspect of the school for use by employees in orientation to their work.
- * **Several Apple microcomputers** were purchased for use by students. The computers were equipped with printers, word processing software and electronic voice output devices to help visually impaired students more easily communicate.
- * **Houseparents** at the school took part in periodic seminars on communication. They explored ways of communicating information and techniques for working with children and adults.
- * **The Iowa Commission for the Blind** assigned a rehabilitation counselor to help identify special rehabilitation needs of IBSSS students and facilitate the transition from education to rehabilitation services.
- * **Parents of children** attending IBSSS organized a parent support group and distributed their first newsletter.
- * **Teachers**, houseparents, nurses, administrators and the school's physician made a concerted effort to communicate effectively with each other. Methods for notifying others of students' whereabouts, identifying health needs and sharing information were examined and improved where possible.
- * **The Iowa Commission for the Blind** and IBSSS libraries and textbook production services began regular communication by telephone and mail to coordinate services.
- * **Students and staff** combined talents to produce a special Christmas presentation for parents and public. "Happy Holidays" merged vocal and instrumental music with narration and acting for a special holiday tribute.
- * **Ideas and suggestions** from alumni, parents and employees were combined with the results of week-long planning by administrators to form the basis of a long-range planning document reviewed by the Board of Regents at its biennial academic seminar conducted at the school.
- * **The school** began providing large type textbooks for visually impaired students attending Iowa elementary and secondary schools.
- * **At special commencement ceremonies** conducted on Saturday, May 26, 1984, in the school's McCutchan Chapel, five students received diplomas.



EXTENDED SERVICE



UNDUPLICATED COUNT (298)

<input type="checkbox"/>	Orientation & Mobility Consultations	4*
<input checked="" type="checkbox"/>	Student Evaluations	14
<input checked="" type="checkbox"/>	Summer School	28
<input checked="" type="checkbox"/>	Low Vision Clinics	28
<input checked="" type="checkbox"/>	Enrollment	73
<input checked="" type="checkbox"/>	Library, Media, and Textbook Production	151*

*Services Rendered to Off-Campus Students

LIST OF ALL SERVICES RENDERED

July 1, 1983 - June 30, 1984

Students Enrolled at IBSSS	73
Summer School	
July 1983	41
June 1984	37
Student Evaluations	16
Low Vision Clinics	58
Library, Media, and Textbook Production	198
Orientation and Mobility Consultations	17



BALANCE SHEET

June 30, 1984

ASSETS

GENERAL PROGRAM OPERATION

Cash in Bank	\$ 79,301	
Receivables	<u>16,586</u>	
Total		\$ 95,887

RESTRICTED PROGRAM OPERATION

Cash in Bank	\$ 4,724	
Receivables	<u>5,267</u>	
Total		\$ 9,991

TRUST FUNDS

Cash in Bank	\$ 3,054	
Investments	<u>914,349</u>	
Total		\$ 917,403

AGENCY FUNDS

Cash in Bank	\$ 27,098	
Investments	<u>19,194</u>	
Total		\$ 46,293

INVESTMENT IN PLANT

Land	\$ 18,011	
Buildings	2,314,541	
Other Improvements	943,122	
Equipment	807,607	
Library Books	<u>171,488</u>	
Total		\$ 4,254,768

TOTAL ASSETS* \$ 5,324,341

June 30, 1984

LIABILITIES AND FUND BALANCES

GENERAL PROGRAM OPERATION

Restricted for Encumbrances	\$ <u>95,887</u>	
Total		\$ 95,887

RESTRICTED PROGRAM OPERATION

Restricted for Encumbrances	\$ 4,190	
For Carry-Over Project	<u>5,800</u>	
Total		\$ 9,991

TRUST FUNDS

Restricted Fund Balances	\$ 664,429	
Unrestricted Fund Balances	<u>272,974</u>	
Total		\$ 917,403

AGENCY FUNDS

Deposits Held for Others	\$ <u>46,293</u>	
Total		\$ 46,293

INVESTMENT IN PLANT

Fixed Asset Balances	\$ <u>4,254,768</u>	
Total		\$ 4,254,768

TOTAL LIABILITIES/FUND BALANCES* \$ 5,324,341

*Figures may not equal totals due to rounding.



STATEMENT OF REVENUES AND EXPENDITURES

General Program Operation 1983 - 1984

	<u>INSTRUCTION</u>	<u>ACADEMIC SUPPORT</u>	<u>STUDENT SERVICES</u>	<u>INSTITUTIONAL SUPPORT</u>	<u>PLANT OPERATION</u>	<u>TOTALS</u>
REVENUES						
State Appropriations	\$ 718,681	\$ 173,820	\$ 658,618	\$ 279,440	\$ 570,566	\$ 2,401,126
Federal Aid	—	—	26,981	3,232	—	30,213
Sales and Services	15,229	34,186	11,274	802	11,624	73,115
Other Income	—	—	—	10,905	—	10,905
TOTAL REVENUES*	<u>\$ 733,910</u>	<u>\$ 208,006</u>	<u>\$ 696,873</u>	<u>\$ 294,379</u>	<u>\$ 582,190</u>	<u>\$ 2,515,359</u>
EXPENDITURES						
Faculty & Institutional Officials' Salaries	\$ 556,018	\$ 45,754	\$ 21,660	\$ 80,161	—	\$ 703,593
Professional & Scientific Salaries	—	—	45,265	57,508	—	102,773
General Service Staff Salaries	<u>149,749</u>	<u>87,733</u>	<u>534,922</u>	<u>93,296</u>	<u>290,672</u>	<u>1,156,373</u>
Subtotal Salaries	705,767	133,487	601,848	230,964	290,672	1,962,738
Fuel & Purchased Electricity	—	—	—	—	158,704	158,704
Supplies and Services	28,143	50,332	95,026	63,415	77,398	314,313
Equipment	—	21,949	—	—	—	21,949
Library Books	—	2,238	—	—	—	2,238
Building Repairs	—	—	—	—	55,417	55,417
TOTAL EXPENDITURES*	<u>\$ 733,910</u>	<u>\$ 208,006</u>	<u>\$ 696,873</u>	<u>\$ 294,379</u>	<u>\$ 582,190</u>	<u>\$ 2,515,359</u>

Restricted Program Operation 1983 - 1984

	<u>Chapter I</u>	<u>Carry-Over</u>	<u>Totals</u>
REVENUES			
Chapter I	\$ 37,829	\$ —	\$ 37,829
Carry-Over	—	10,909	10,909
TOTAL REVENUES*	<u>\$ 37,829</u>	<u>\$ 10,909</u>	<u>\$ 48,737</u>
EXPENDITURES			
Faculty Salaries	\$ 18,290	\$ —	\$ 18,290
General Service Staff Salaries	<u>8,548</u>	<u>—</u>	<u>8,548</u>
Subtotal Salaries	\$ 26,839	\$ —	\$ 26,839
Supplies/Services	<u>10,990</u>	<u>10,909</u>	<u>21,898</u>
TOTAL EXPENDITURES*	<u>\$ 37,829</u>	<u>\$ 10,909</u>	<u>\$ 48,737</u>

*Figures may not equal totals due to rounding.



STATEMENT OF CHANGES IN FUND BALANCES

Plant Funds

1983 - 1984

	Fund Balances July 1, 1983	Revenues	Expenditures	Revenues Over Expenditures	Fund Balances June 30, 1984
Service Building	\$ (1,592)	\$ 5,000	\$ 3,408	\$ 1,592	\$ —
TOTALS	\$ (1,592)	\$ 5,000	\$ 3,408	\$ 1,592	\$ —

Trust Funds

1983 - 1984

	Fund Balances July 1, 1983	Revenues	Expenditures	Transfers In	Transfers Out	Fund Balances June 30, 1984
Charles Apitz	\$ 3,079	\$ 1,228	\$ —	\$ —	\$ —	\$ 4,307
Charles A. Wildey	5,324	451	—	—	—	5,775
Allbright-Ball	3,259	276	—	—	—	3,534
Lucy A. Hemsted	4,293	363	—	—	—	4,656
I.W. Scott	943	79	—	—	—	1,022
Luella E. Cottrell	2,426	208	—	—	—	2,633
Bertha Balicheck Jacobsen	900	78	—	—	—	977
Martha M. Loper	11,040	931	—	—	—	11,971
Nelvie W. Atkins	410,891	36,061	2,426	—	—	444,526
Ella M. Millard	76,416	7,647	1,000	—	—	83,083
Home Week-end Projects	492	40	—	—	—	532
Iowa Lions -Track Project	25,672	10,740	31,412	—	—	5,000
Deaf/Blind	65,529	4,222	144	26	—	69,633
Unrestricted Trusts	183,607	120,669	43,991	6,480	—	266,764
Undistributed Interest	13,513	2,284	4,488	—	5,100	6,210
Equipment	—	—	—	1,163	—	1,163
Music	—	—	7	526	—	519
Low Vision Clinic	—	—	—	1,141	—	1,141
Recreation	—	—	111	1,606	—	1,495
Arts (Anti-Trust)	—	2,482	—	—	—	2,482
TOTALS*	\$ 807,383	\$ 187,784	\$ 83,579	\$ 10,915	\$ 5,100	\$ 917,403

Agency Funds

1983 - 1984

	Fund Balances July 1, 1983	Revenues	Expenditures	Transfers In	Transfers Out	Fund Balances June 30, 1984
Payroll (FICA)	\$ 28,675	\$ —	\$ —	\$ 117,889	\$ 146,562	\$ 1
Payroll (IPERS)	18,831	—	—	143,488	150,694	11,625
Payroll (Life Insurance)	429	—	—	6,417	6,348	498
Payroll (Health Insurance)	5,054	—	—	126,447	122,477	9,024
Payroll (State Withholding)	7,282	—	—	56,405	63,687	—
Payroll (Annuities)	—	—	—	13,500	13,500	—
Student Work Fund	2	—	—	—	—	2
Entertainment Fund	83	—	—	—	—	83
Student Aid Fund	1,575	467	414	50	—	1,678
Equipment Fund	764	880	482	—	1,163	—
Snack Bar Fund	387	6,132	4,953	—	1,409	158
Vocal Music Fund	586	20	80	—	526	—
Equipment Deposits	303	140	90	—	—	353
Deaf/Blind Fund	26	—	—	—	26	—
Low Vision Clinic Fund	1,193	—	53	—	1,141	—
Student Spending Fund	—	551	551	—	—	—
Recreation Fund	1,500	1,569	1,464	—	1,606	—
Earned Interest	—	1,819	—	—	1,819	—
Miscellaneous	50	—	—	—	50	—
Health Insurance Reserve	—	568	—	22,302	—	22,870
Garnishments	—	—	—	2,620	2,620	—
TOTALS*	\$ 66,741	\$ 12,147	\$ 8,086	\$ 489,118	\$ 513,627	\$ 46,293

*Figures may not equal totals due to rounding.



YEAR IN REVIEW

1983 - 1984

- July** * Second Session of Summer School was held for forty-one students.
- August** * Dr. Dean O. Stenehjem assumed duties as Director of Education.
* A comprehensive career/vocational education program was introduced.
* Fall Registration was conducted and classes began.
- September** * Student Council elections resulted in the selection of five new officers.
* The new Lions track was completed.
* Wells Fargo walking and wheelchair Gamefields were installed.
- October** * Mrs. Joan Beringer filled the new position of Dormitory Liaison.
* The school hosted low vision clinics for fifty-eight students.
* IBSSS students participated in "Hand in Hand" performance by Children's Theatre.
- November** * Presidential candidate, Senator Gary Hart, visited the school.
* The Fall Vision Conference was held in Cedar Rapids.
* Students, staff and their families conducted a talent show.
- December** * Students participated in fire and electricity safety programs.
* An evening library study hall program began.
* Vinton Lions Club joined students for a Christmas dinner.
* The school presented a Christmas program - "Happy Holidays."
- January** * Second semester began.
* The school was a practicum site for education students from ISU.
* A wellness program was initiated for school employees.
- February** * Student Council sponsored President's Day activities.
* Students received awards for Math-A-Thon.
* IBSSS Advisory Committee met to review school programs.
- March** * The school conducted a mini-course day.
* An Agency Information Day was sponsored by IBSSS.
* IBSSS was featured on "Industrial Salute," WMT radio.
- April** * Ames High School chorus presented program at IBSSS.
* IBSSS hosted Lions Club zone meeting and formal dedication of new track.
* IBSSS hosted track and field competition for visually impaired athletes.
* State Board of Regents conducted academic seminar.
* Washington Senior High School presented program at IBSSS.
* IBSSS was highlighted on "Country Traveler," KGAN-TV.
- May** * Junior and Senior class members traveled to St. Louis.
* Annual banquet and prom honored juniors and seniors.
* Telephone Pioneers of America hosted "beep ball" games at IBSSS.
* Commencement ceremonies were held for five graduating seniors.
- June** * Thirty-seven students attended Session I of Summer School.

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Vinton, IA 52349
Telephone: (319) 472-5221



A State Board of Regents School

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Director of Student/Home Services: Mary Beth Young
Director of Planning and Personnel: Ronald K. Malone
Director of Business Affairs: M.D. Berry
Liaison Teacher: Alan Koenig
Librarian: Ronald Fistler

Accredited by:



NORTH CENTRAL ASSOCIATION OF SCHOOLS
FOR THE VISUALLY HANDICAPPED

IBSSS takes Affirmative Action and offers Equal Opportunity in its services.